

**HARFORD COUNTY ASSOCIATION OF REALTORS®  
COMMITTEE DESCRIPTIONS  
2011 - 2012**

**AUCTION**

Fundraiser for the general fund. Benefit the members by raising funds to help keep the membership dues reasonable. Open to all members.

**AUDIT**

Review the accounting procedures and financing practices of the association. Benefits the members through maintaining a viable association. Appointed by the Board of Directors.

**AWARDS**

Selects the annual award recipients for REALTOR® of the Year; Distinguished Sales Associate; REALTOR® Community Service; Rookie REALTOR®; Affiliate of the Year and Lifetime Achievement. Benefits the members through public and member promotion of the award recipients, their companies and the REALTOR association. Open to Past Recipients and Board of Directors.

**BYLAWS**

Keeps Association's Bylaws current with respect to NAR bylaws and local issues. Benefits the membership through compliance with NAR and MAR bylaws to maintain our charter and establish rules for the organization. Open to Board of Directors only.

**EDUCATION**

Plan quality continuing education programs with goal of upgrading professionalism and knowledge of the real estate industry. Benefits the membership through training programs and current educational classes. Open to REALTOR® members only.

**EVENTS**

Plans and implements the association events and membership meetings; affiliate appreciation, holiday, membership meetings, awards, etc. Benefits the membership through providing opportunities to network with other members and the public. Open to all members.

**EQUAL OPPORTUNITY**

Promote equal opportunity and affordable housing in the community. Benefits the membership and public through promoting equal opportunity housing in the community. Open to all members.

**FINANCE**

Present the annual proposed budget for Board of Directors approval. Benefits the membership through a conservative projected budget. Open to REALTORS® only.

**GRIEVANCE**

Prescreens ethics complaints and arbitration requests. Mandatory training in Professional Standards is required. Benefits the membership through providing a process to review ethic complaints and arbitration requests. Open to REALTORS® only.

**LEGISLATIVE/RPAC**

Review and recommend a posture and position on proposed local and state legislation affecting real estate industry to the Board of Directors; develop and maintain favorable relations with local, state, and federal legislators. Conduct programs to involve members in the political process and exercise influence on

behalf of the Association's policies. Raise RPAC contributions. Benefits the membership through keeping the members informed of legislative issues and legislative candidates regarding real property issues. Open to all members.

### **MEMBERSHIP**

Recommend and promote member benefits through technology enhancements, brochures, association web site and social media, networking and seminars. Benefits the membership through keeping the communication between the association and members current using modern media. Open to all members.

### **NOMINATING**

Obtain and recommend one qualified member for each available position to the Board of Directors for election to Association Officer and Director Positions. Benefits the membership through a selection process to nominate the right future leaders of the association. Open to REALTORS® only.

### **ORIENTATION**

Review and make recommendations to the Board of Directors on the new member orientation program. Benefits the membership through ensuring the new members are orientated in the NAR Code of Ethics and how the association and members work together. Open to REALTORS® only.

### **POLICY**

Study and review the Association's policies in order to recommend amendments or modifications to the Board of Directors. Benefits the membership through ensuring the association follows good practice in its operations. Open to Executive Officers only.

### **PROFESSIONAL STANDARDS**

Comprised solely of REALTORS® of which Hearing and Arbitration Panels are selected. Mandatory training and experience is required. Benefits the membership through providing due process and a venue to enforce the Code of Ethics and commission disputes. Open to REALTORS® only.

### **RISING REALTOR®**

Plan quality real estate education programs and events with the goal of upgrading professionalism and knowledge of real estate industry. Primarily for those REALTOR® members licensed four years or less but open to all REALTORS®. Benefits the membership through providing specialized education programs to help less experienced members be successful. Open to all members.

### **STRATEGIC PLANNING**

Creates framework for future action in the form of recommended strategic directions for Association; analyze real estate industry's environment, issues and trends of the near future that may affect the membership and the Association. Benefits the membership through providing the vision and plan of where and what the association will strive to be in the near future. Open to REALTORS® only.

### **TRADE SHOW**

Fundraiser for the local association. Benefits the membership through providing education, a trade expo, networking opportunities and fellowship while raising funds to help keep membership dues reasonable. Open to all members.

### **TECHNOLOGY**

Review and make recommendations for improving the technology used within the association. Benefits the membership by ensuring the best use of technology. Open to all members.